

Attn: Administration Dept., Noborioji Hotel, Ltd.

**Request Form for Correction, etc. of Personal data the Hotel holds**

Pursuant to Article 34.1 of the Act on the Protection of Personal Information, I hereby request the Hotel to make correction, etc. to the personal data the Hotel holds as follows:

1 Information concerning the requestor

(Date of Request:     /     /     )

Legal status of the requestor	Check the box applicable to the requestor's status.	
	<input type="checkbox"/> the requestor him/herself <input type="checkbox"/> agent/representative	
Name, address, date of birth, phone number and e-mail address of the requestor	Name (print)	
	Signature	
	Date of Birth	/     /
	Address, etc.	Phone number: Mail:                             @
Name, address, date of birth, phone number and e-mail address of the agent/representative (in the case of request made by agent/representative)	Name (print)	
	Signature	
	Date of Birth	/     /
	Address, etc.	Phone number: Mail:                             @

2 Identification documents submitted (Check the box applicable to the documents submitted).

(1) Identification document(s) for the requestor or agent/representative (one from those listed below)

<input type="checkbox"/> Driver's license <input type="checkbox"/> Passport <input type="checkbox"/> Health insurance card
<input type="checkbox"/> Residence card <input type="checkbox"/> Other (                             )
<input type="checkbox"/> Certificate of residence     ※ In the case of a request by postal mail

(2) Document(s) to verify the authority of his/her legal representation

<ul style="list-style-type: none"><li>• For a legal representative of a minor (one copy of either)<ul style="list-style-type: none"><li><input type="checkbox"/> Copy of family register     <input type="checkbox"/> Copy of abstract of family register</li><li><input type="checkbox"/> Other (                             )</li></ul></li><li>• For a legal representative of an adult ward (one copy of either)</li></ul>
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