Attn: Administration Dept., Noborioji Hotel, Ltd.

Request Form for Disclosure of Records of Provision of Personal Data to Third Parties

Pursuant to Article 33.5 of the Act on the Protection of Personal Information, I hereby request the Hotel to disclose the records that have been made in response to provisions of personal data to third parties (hereinafter referred to as the "Records") as follows:

1 Information concerning the requestor

(Date of Request: / /)

Legal status of the requestor	Check the box applicable to the requestor's status.	
	☐ the requestor him/herself ☐ agent/representative	
Name, address, date of birth, phone number and e-mail address of the requestor	Name (print)	
	Signature	
	Date of Birth	/ /
	Address, etc.	Phone number: Mail: @
Name, address, date of birth, phone number and e-mail address of the agent/representative (in the case of request made by agent/representative)	Name (print)	
	Signature	
	Date of Birth	/ /
	Address, etc.	Phone number: Mail: @

2 Identification documents submitted (Check the box applicable to the documents submitted).

(1) Identification document(s) for the requestor or agent/representative (one from those listed below)

☐ Driver's license ☐ Passport ☐ Health insurance card ☐ Residence card ☐ Other（ ）
☐ Certificate of residence ※ In the case of a request by postal mail

(2) Document(s) to verify the authority of his/her legal representation

・For a legal representative of a minor (one copy of either) ☐ Copy of family register ☐ Copy of abstract of family register ☐ Other（ ）

・For a legal representative of an adult ward (one copy of either)

☐ Certificate of registered matters ☐ Certificate of Commencement of guardianship

☐ Other ( )

・For an agent (both of the following two items)

☐ Power of attorney (Note: the principal's registered seal is required to be affixed.)

☐ Certificate of the principal's registered seal

・For a lawyer, a judicial scrivener, an administrative scrivener, or other person qualified to act as an authorized representative in the course of his/her duties

☐ Documents certifying such qualification (registration number, certificate of seal registration pertaining to the official seal under such qualification, etc.)

3 The Records for which the disclosure is requested (Check the applicable item)

☐ The Records pertaining to Hotel's provision to third parties

☐ The Records pertaining to third parties' provision to the Hotel

(Matters concerning the identification of the Records for which you are requesting disclosure)

※ Specify as much as possible the content, timing, etc. of the Records for which you are requesting the disclosure.

4 Preferred method of response (Check the box applicable to the method preferred)

☐ In writing

(☐ Browsing ☐ Via postal mail ☐ Other〔 〕)

☐ In electromagnetic records

(☐ Sending of a CD-ROM, etc. ☐ Via e-mail ☐ Other〔 〕)

☐ Other ( )

※ Specify the method of response you prefer.

5 Relationship to the requestor and the necessity of the request in the case of a request for disclosure, etc. of a deceased person's personal data the Hotel holds (required only in the case of a request for disclosure, etc. of a deceased person's personal data the Hotel holds)

※ Please submit a photocopy of a document that clarifies the relationship between the deceased person and the requestor (☐ Copy of family register ☐ Copy of abstract of family register ☐ Other〔 〕). Please be also aware that the Hotel may separately request to submit materials or other evidence to support the necessity of requesting disclosure, etc. of the deceased person's personal data the Hotel holds.